

Your LINK for improving health and social care

www.themedwaylink.co.uk

June 2010



Medway LINK Coordinating Team

**You are invited to a meeting of the Medway LINK Coordinating Team
to be held from 12.30pm until 2.30pm on Wednesday, 7 July 2010
in the Mayors Parlour, The Brook Theatre, The Old Town Hall, Chatham, ME4 4SE
(Map attached, disabled and other public parking at rear of venue)**

Agenda

Opening of meeting

1. **Apologies for Absence**
2. **Declaration of interests** - members of the Coordinating Team to declare any interest arising since the last meeting and any interests relating to items on the agenda
3. **Any other business** - to identify if there are any items that need to be considered and are not on the agenda
4. **Draft minutes of the meeting held on 5 May 2010** **Attachment A – To Follow**
 - 4.1. **Accuracy**
 - 4.2. **Actions List** **Attachment B – To Follow**
 - 4.3. **Matters arising**
- 4a. **Draft minutes of the Annual Meeting held on 9 June 2010** **Attachment C**

Section A Items for decision / action

5. **Joint Kent & Medway Transport (Access) to Health Services Final Draft Report – to agree report and recommendations** **Attachment D + Appendices**
6. **Medway LINK Quality Accounts responses**
 - 6.1 **Kent and Medway NHS and Social Care Partnership Trust** **Attachment E1 & E2**
 - 6.2 **Medway NHS Foundation Trust** **Attachment F1 & F2**
 - 6.3 **The South East Coast Ambulance Service NHS Trust** **Attachment G1 & G2**

Central Office

KMN, Unit 24 Folkestone Enterprise Centre,
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Local Office

The Medway LINK, Avenue Business Centre,
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Office Hours: Monday – Thursday 8.30am – 4.00pm

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(Answerphone available out of office hours)

7. Engagement between Moderating Panel and Coordinating Team proposal

Section B Items for discussion

8. **LINK's Work Programme** - Update of programme 2009 / 2010 and Issue Update Summary
Attachment H – To Follow
9. **Finance**
- 9.1 **Financial report of LINK's expenditure** **Attachment I**
- 9.2 **Financial forecast 2010 / 11**
- 9.3 **Financial Proposal – LINK Support** **To Follow**
10. **Feedback from Medway LINK Annual Meeting** **Attachment J1 & J2**
11. **Work Programme – Priority Projects for 2010 / 2011** **Attachment K1 – K5**
12. **Confidential – Discussion of Host / LDW / Project Worker / Performance**

Section C Items for Information
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13. **Joe Cannavina – Resignation acknowledgement letter** **Attachment L**
14. **Diversity Monitoring Report** **Attachment M**
15. **Website Reports – April & May 2010** **Attachment N1 & N2**
16. **Dates of next Coordinating Team meetings**
- Wednesday, 4 August 2010 (TBC)
 - Wednesday, 1 September 2010
 - Wednesday, 6 October 2010
 - Wednesday, 3 November 2010
 - Wednesday, 1 December 2010

Mayors Parlour, Brook Theatre, Old Town Hall, Chatham, ME4 4SE.

